

**Bradfield
Primary
School**



Bradfield Values: CHILDREN FIRST

Compassion	Fairness
Honesty	Innovation
Integrity	Responsibility
Loyalty	Social Purpose
Dignity	Trust
Respect	
Enthusiasm	
Nurture	

Being a Governor at Bradfield Primary School

Thank you for expressing an interest in finding out about becoming a Governor at Bradfield Primary School.

The three core strategic functions of the Bradfield Primary School Governing Body are:

1. Ensuring the clarity of vision, ethos and strategic direction of the school.
2. Supportively holding the Head Teacher to account for the educational performance of the school and its pupils.
3. Overseeing the financial performance of the school and making sure that its money is well spent.

The school's Governors are all volunteers with a varied academic and work background whose common interest is in ensuring Bradfield Primary School remains the excellent learning environment that it is, and that it continues to improve.

Vacancies arise for new Governors from time to time. Governors are usually appointed on a four year basis, following at least one year as an Associate Member.

Governors have a strict Code of Conduct which you should read before considering taking the role. Your interest is in the overall good of the school; you are not a lobbyist for interest groups. If you are a Parent, you are also eyes and ears for those Governors who are not able to be in school so often. You should be the proof of whether many school policies are being applied and how successfully. You must remember your role is strictly confidential and that you are a Governor who is a Parent, not a representative of the Parents.

Training is vital to carry out your role and responsibilities appropriately and is offered free of charge as part of our Governor Services Subscription. New Governors are expected to complete Induction training, as soon as possible within the first year of office to enable them to understand what being a School Governor really means.

We subscribe to the National Governance Association's online training. You should participate in all the training opportunities you are able to, whether online or face-to-face, whichever suits your working time. A record of training is maintained.

Accepting office as a governor can involve commitment of significant amounts of time and energy. You should try to make yourself available for at least all Full Governing Board meetings. Currently

there are two FGB meetings per term. Before each meeting, you must ensure you have had time to read all documentation sent out or made available in advance so you can discuss matters thoroughly. A minimum of 75% attendance at Governor meetings is expected.

School visits should occur at least once a term for each Governor, to get to know your school well, not necessarily class visits, but also whichever subject you are linked to monitoring. These must be tactfully arranged with the staff well in advance in accordance with the Governor Visits Policy.

New Governors will usually be appointed as an Associate Member for a year to allow both parties to have a trial period, after which the year will be reviewed in the normal way with a 1-1 meeting. At this point, the Governor may choose to be elected to a different category (e.g. Parent, Co-opted, LA) depending on vacancies.

If, having read this information you are interested in becoming a governor please speak to the Head Teacher, the Chair or Vice-Chair of Governors.

Attachments:

- Code of Conduct
- Governors Expectations Document
- Skills Audit